

Awards Committee

Work Plan date: January 20, 2021

Co-Chairs: Len Kne
Phil Nagel

[Committee/workgroup Charter](#)

Accomplishments from 2020

- Reviewed one nomination packet for the Governor’s Commendation (did not recommend advancing for an award)

Work Plan for 2021

Planned activities and deliverables:

- On request, review nominations for commendation
- Develop promotional materials and outreach to solicit nominations for 2021
- Develop promotional materials to feature at the annual GIS/LIS Fall conference

Roles and responsibilities:

Name	Role
David Brandt	Represent metro counties in discussions
Len Kne	Represent educational institutions in discussions - Schedule and conduct meetings. Ensure notes are taken. Update team site with notes, recommendations and any changes to plan document
Andra Mathews	Represent State agencies in discussions
Phil Nagel	Represent private industry in discussions - Schedule and conduct meetings. Ensure notes are taken. Update team site with notes, recommendations and any changes to plan document
Cory Richter	Represent Metro cities in discussions
Ryan Stovern	Represent greater Minnesota counties in discussions

Resources:

- MNGeo resource pages for past recipients of the Governor’s Commendation Award and nomination criteria

Committee/workgroup needs:

- Teleconference capabilities
- Representative from non-profit sector
- Representative not currently serving on the GAC
- Web-based committee collaboration workspace (SharePoint, Google Docs type software)

Dependencies and interrelationships:

- Communicating with MnGeo staff to receive current year nominations and to submit committee recommendations by the designated date in order to award the commendation at the annual GIS/LIS Fall conference.
- The committee will also work with the Outreach Committee to promote awareness of the award to encourage future nominations and to celebrate past recipients.

Risks:

Members of the committee may have to withdraw from discussion of applications due to direct involvement with the nominated project, or because they would benefit from the project receiving the award (i.e. being a member of an organization that was part of the project).

Additional Comments:

Date approved by the Geospatial Advisory Council: March 3, 2021