

Minnesota Geospatial Advisory Council
Minnesota Geospatial Image Service Sustainability Committee Work Plan

Image Service Sustainability Committee

Work Plan date: 2022

Chair and vice chair:

Matt McGuire (matt.mcguire@metc.state.mn.us)

Mike Dolbow (Mike.dolbow@state.mn.us)

[Committee/workgroup Charter](#)

Accomplishments from 2021

Submitted layer addition recommendations to MnGeo.

Submitted layer removal recommendations to MnGeo

Submitted Composite Image Service Layer definition recommendation to MnGeo

Submitted Technical Enhancement Recommendations to MNGeo.

Work Plan for 2022

Planned activities and deliverables:

- Follow up with MnGeo about layer status changes from 2021 (December 2021)
- Get yearly usage stats from MnGeo (goal: early January)
- Layer Status Change Meeting (goal: by Jan 30, 2022)
- Technical Recommendations to MnGeo (goal: by Feb 28th, 2022)
- Composite Layer Definition Change Recommendation to MnGeo (goal: Feb 28, 2022)
- Inform GAC and Archiving Committee of layer status change recommendations (goal: by Feb 28, 2022)

Roles and responsibilities:

Name	Role
Matt McGuire	Schedule and conduct meetings. Update team site with notes, recommendations and any changes to plan document. Communicate layer status changes to GAC
Mike Dolbow	Ensure notes are taken.
Alison Slaats	Represent MnGeo (Service Owner). Communicate layers status changes to MnGeo and communicate from MnGeo to the committee as necessary.

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Brent Lund	Technical Liaison. Provide service metrics used as basis for status change discussion quarterly or yearly.
Jennifer Corcoran	Represent Forestry needs in discussions
Nancy Read (MMCD)	Represent Metro Regional Agency needs
Dennis Kepler	Represent Greater MN in discussions
Ryan Mattke	Represent the University of Minnesota, research/library needs and the GAC's Archiving Implementation Workgroup in discussions
Chris Mavis	Represent Surveying needs in discussions
Joe Sapletal	Represent County GIS needs in discussions

Resources:

- MnGeo Image Server usage layer list and annual layer usage metrics.
- MnGeo Image Server Sustainability Plan document

Committee/workgroup needs:

Dependencies and interrelationships:

Communicate with GAC Archiving Committee. If an adequate and agreed-upon “archiving method” does not present itself before layers are to be removed from the service, that may prove to be a blocker for this Committee’s work.

Risks:

Possibility of group not agreeing on any layers to remove. Mitigation approach is to rewrite document as needed to ensure MnGeo has the power and consent to remove low usage layers as necessary to sustain the service.

Risk – members of the broader community may insist on all layers existing forever.

Additional Comments:

- There will be a consistent need to communicate the goals of this Committee and what precisely potential status changes mean. Otherwise stakeholders will need to be continually educated about what it means to remove a layer from the service, because many will interpret that as “being deleted forever”.

Date approved by the Geospatial Advisory Council: December 15, 2021