

Minnesota Geospatial Advisory Council Committee/Workgroup Work Plan

Standards Committee

Work Plan date: December 2, 2022

Chair and Vice Chair: Chair, Mark Kotz
Metropolitan Council

Vice Chair, Curt Carlson
MnGeo

Link to charter: <https://www.mngeo.state.mn.us/committee/standards/>

Accomplishments from 2021

- **Bikeways Data Standard**
 - Completed second public review period of the standard.
 - Final standard approved by GAC
- **Metadata Standard**
 - Began process to revise old GCGI metadata guidelines into a GAC standard.

Work Plan for 2022

Planned activities and deliverables for 2022:

- Updating standards workflow to more deliberately announce/promote newly approved standards
- Review draft Emergency Service Zone Data Standard for adoption by the GAC
- Review Stormwater Data Standard for adoption or endorsement by the GAC
- Work with stakeholder groups to modify remaining original Governor's Council on Geographic Information (GCGI) standards to the GAC format and have adopted by the GAC. This will involve review and possibly changes to these standards.
 - Minnesota Geographic Metadata Guidelines
 - Codes for Identifying Reaches and Watercourses
 - Codes for Identifying Watersheds
 - Codes for Identifying Lakes and Wetland Basins
- Facilitate the creation of usage guides for key GAC standards

Roles and responsibilities:

The Standards Committee's primary responsibility is to facilitate and manage a transparent and inclusive process by which geospatial standards can be proposed, discussed, refined, adopted, and revised for the benefit of the broad Minnesota geospatial community.

Resources:

The primary resources needed by the Committee are contributions of members' time and expertise. The Committee requires the use of MnGeo staff time for updating and maintaining its web presence

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Committee needs:

- Continued commitment of committee leaders to provide key direction, support and work
- Committee member active participation
- Support for creation and maintenance of standard domains and standard validation tools (Met Council staff currently providing this support)
- MnGeo hosting of GAC website and committee file sharing site
- Organization and leadership of stakeholder groups who are creating proposed standards
- Individual stakeholders willing to provide comment and feedback on standards

Dependencies and interrelationships.

The Standards Committee has been committed to maintaining solid relationships with other committees, work groups, stakeholder groups and organizations. The Standards Committee is dependent on stakeholder interests with a business need to develop and advance candidate standards which aim to satisfy those needs.

Risks:

Potential risks include burnout of key leaders or inability of leaders to commit the significant time required for this committee to be successful, reduction in interest and participation of members, meeting fatigue, lack of clarity or understanding about the GAC standards process

Date approved by the Geospatial Advisory Council: March 30, 2022